

## Student Media Publishing Policy

### Policy for Publishing and Using Student Photos & Videos

Encyclopedia of Science Schools

ESS is committed to protecting the privacy and dignity of its students. This policy governs the use, publication, and sharing of student photos and videos (media) across all school platforms, ensuring full transparency with parents and guardians.

#### Section 1: Consent Form & Authorization

- **Consent Form:** All parents and guardians are required to complete the Consent Form, by which they grant the school permission to capture and use their children's photos and videos for school-related purposes. Completing this form is mandatory.
- **Implied Consent:** If the Consent Form is not received within the specified timeframe, consent will be assumed to have been granted by default.

#### Section 2: Use of Media

- **Educational Purposes:** The school may use student media (photos and videos) on social media platforms for educational purposes, such as promoting school activities, events, and achievements.
- **Advertisements & Promotions:** The school may also use student media in advertisements or promotional materials related to the school.

#### Section 3: Parent & Guardian Requests

- **Limited Requests:** Parents and guardians are not permitted to request that any school staff member capture specific photos or videos of their children.

#### Section 4: Sharing Media with Parents & Guardians

- **Frequency:** The school reserves the right to determine the frequency of sharing media with parents and guardians. This may include weekly or monthly updates. However, this does not guarantee daily sharing, and the school is not obligated to do so.

This policy applies to all students across all school sections and is periodically reviewed to ensure alignment with best practices.